

# Minutes of the Baslow Health Centre Patient Participation Group (PPG) meeting held on Tuesday 13<sup>th</sup> May, 2014 at 8.30pm.

## Present

### Patients:

John Beauchamp  
Jane Buckham (Chair)  
David Dawson  
Gerry Key  
Gordon McPhie (Treasurer)  
Keith Maslen (Minuting Secretary)  
Peter Thompson  
Julia Warne  
Lorna Wilson

## 1. Apologies for Absence

John Lambert, Karl Rex (Practice Manager)

## 2. Adoption of the Minutes of the Last Meeting

The minutes of the last meeting were approved and signed as a true record.

## 3. Matters Arising

The matters arising will be dealt with at the July meeting.

## 4. Election of Officers

<b>Chairperson.</b>	Jane Buckham	elected unopposed.
<b>Vice Chairperson.</b>	Gerry Key	elected unopposed.
<b>Secretary.</b>	Keith Maslen	elected unopposed
<b>Treasurer.</b>	Gordon McPhie	elected unopposed
<b>Membership Secretary.</b>	David Dawson	elected unopposed

## 5. Sub-Group Leads

**Appointments:** John Lambert  
**Communication:** Gordon McPhie  
**Patient Experience:** Lorna Wilson  
**Younger Patient Involvement:** Jane Buckham

## 6. Any Other Business

**6:1. Parish council Open Meeting:** Jane Buckham will be attending and representing the PPG  
**ACTION: Jane Buckham**

**6:2. Vote of Thanks.** Richard Powel has stepped down from the committee as his other commitments are not allowing him to be present at most meetings. Richard has been a member of the PPG Committee since the first meeting in 2009 and has served as Chairman and as the lead member for the Buildings Sub-Group. He will continue to serve as a virtual member. A letter of thanks will be sent in recognition of his valuable contribution over the past five years.

**ACTION: Keith Maslen**

## 7. Meeting closed at 8.45 PM

**Date and time of the next meeting:** 8<sup>th</sup> July 2014, 6.30pm

**Dates for further meetings in 2014:** 9<sup>th</sup> September, 11<sup>th</sup> November.

Please let Jane Buckham [sjbuckham@yahoo.co.uk](mailto:sjbuckham@yahoo.co.uk) have any items for the next meeting's Agenda by Sunday 29<sup>th</sup> June