

Minutes of the 1st Annual General Meeting of the Baslow Health Centre Patient Participation Group held at 6.30pm on Tuesday 27th March, 2012.

Present

Patients:

Denise Hall
Mary Hampton
Patricia Lee
Keith Maslen (Minuting Secretary)
Lesley Platt (arrived at 6.45pm.)
Richard Powell (Chair)

Staff:

Dr. Mark Bermingham
Karl Rex (Practice Manager)

Apologies for Absence

Marita Oury
Gillian Anderson
Nichola Vaughan
Sarah Reid
Lesley Platt (would not be able to attend until 7.00pm)

1. Welcome

The Chairman welcomed patients and staff to the meeting.

2. Appointment of Tellers

There being only a few patients present it was decided that the Chairman would count the votes.

3. Chairman's report

Richard Powell expressed some concern that after a positive start the recent progress could have been better. Whilst there had been good progress in the past on communications with patients he felt that there was no time for complacency and things could still be improved. Profiles of surgery staff and newsletters were possible areas that could be looked at in the future.

The PPG should increase its efforts in promoting its work. The majority of patients do not know what we do and there are some that are not aware of our existence.

Amongst the targets for the coming year should be: raising the profile of the PPG and to avoid becoming just an instrument for ticking boxes set by the Department of Health.

4. Treasurer's report

Mary Hampton produced a sturdy Quality Street tin containing the total sum of £374 which was the profits from the Table Top Sale organised last year by Lesley Platt for the PPG.

The necessary documents had been acquired with which to open a bank account and Mary and Richard Powell would be completing the forms and setting up the account before the May meeting.

5. Election of Committee Members

Richard Powell proposed that the committee be re-elected on block. Keith Maslen seconded the proposal and the meeting agreed unanimously. It was reported that Lorna Wilson had expressed a desire to stand and she was unanimously elected.

6. Adoption of the Draft Constitution

Richard Powell proposed that the Draft Constitution be adopted. This was seconded by Lesley Platt and was passed unanimously

7. Closure of Meeting

The meeting closed at 6.55pm.