

Minutes of the Ashenfell Surgery Patient Participation Group (PPG) meeting held on 23rd. May, 2011 at 6.30pm.

Present:

Patients: Janet Baker
Jane Buckham
Denise Hall
Mary Hampton
David Jackson
Keith Maslen (Minuting Secretary)
Lesley Platt
Richard Powell (Chairman)
Sarah Reid
Margaret Wilkinson

Staff:- Dr. Mark Bermingham
Karl Rex (Practice Manager)

1. Apologies for Absence,
Nichola Vaughan.

The Chairman welcomed Margaret Wilkinson to the PPG, Karl Rex, the new Practice Manager and Sally Bowker from the PCT who was to address the meeting on the progress of committee that was developing the "North Derbyshire GP Commissioning Consortium".

2. Adoption of the Minutes of the Last Meeting

The minutes of the last meeting were approved and signed as a true record.

3. North Derbyshire GP Commissioning Consortium (Sally Bowker)

Due to criticism of the NHS planned changes the Government has paused for a 'Listening Event'. People have until 1st. June to express their concerns to the Government.

The purpose of the changes are: Quality improvement, financial stewardship put into the hands of GPs and closer connections with the local NHS Services, social care and health improvement.

This year N.E. Derbyshire PCT has to make 10 million pounds in efficiency savings.

There are 5 Consortia planned for Derbyshire. We will be part of the North Derbyshire Consortium. It will cover 23,000 patients in 31 practices, split into 4 localities (North Dales, Chesterfield, Dronfield and North East).

Members were asked to pass on to Richard any questions they might have and he would forward these on to Sally.

ACTION: All Members / Richard Powell

4. Matters Arising

- 1. Photographic Display: Item 3:1** Photographs of most of the doctors and other surgery staff are now on display. It was agreed to put together a montage of photographs of the PPG members. Members were asked to e-mail to Karl a suitable photo of themselves if they had one.

ACTION: PPG Members / Dr.Bermingham

2. **Repeat Prescriptions Item 10:1.** The meeting asked Karl to take this issue back to the practice to look at it again. The time and expense for patients in the outlying villages was a real problem. There was a suggestion that it could save our hard pressed dispensary staff some time only having to dispense once every two months. Dr. Bermingham told the meeting the practice was following 'Best Practice Guidelines' set by the PCT. Drug wastage is a problem for all practices but it was not thought to be of a greater problem if prescriptions were for two rather than one month. There may be an issue with some drugs and patient safety which, it was thought, could be dealt with on an individual basis. **ACTION: Karl Rex**

5. Election of a Treasurer

Mary Hampton volunteered her services as Treasurer. There being no other candidates Mary was unanimously elected. Once a copy of the minutes were available, minuting her appointment, her first task will be to open a bank account. **ACTION: Mary Hampton**

6. Surgery Issues

6:1. The Saturday morning was not working as well as it was hoped. Because of the restrictions set by the PCT out of hours rules it is not possible to accept walk-in patients or to dispense to them on a Saturday morning. Also it is not possible to do tests or to take samples as there is no collection service or lab service available over the weekend. The Practice, therefore, wish to get a patient response to two proposed alternatives; which are:

- 1) We stop opening on Saturday and redistribute the staffing hours through the week to enable the surgery's administrative duties to be completed faster for your benefit.
- 2) We open early for appointments on a Monday to allow you to see a doctor or a nurse and pick up prescriptions before work. We will also open later on a Monday evening to offer some appointments so you can see a doctor or a nurse after work and pick up your prescription.

6:2. Richard Powell had heard rumors that large numbers of patients were transferring to Bakewell. Karl Rex has looked at the number of patients on the practice list and reported that from April 2010 to April 2011 the numbers were down by only 13 patients. There is no indication where patients go. When patients transfer, their records are sent via the Health Authority and the surgery has no knowledge of their destination.

6:3. There is a need to improve the communication of surgery information to patients. It was thought that the new website was the cheapest and most efficient method of communicating with patients. There is a need to communicate what happens within the PPG in order to get more patient involvement and to update patients on the progress of the new health center as well as the practice's vision of the services it hopes to provide to patients. Karl Rex is to look into the possibility of using the EMIS system to e-mail newsletters to patients.

ACTION:Karl Rex, Dr. Bermingham

6:4. Keith Maslen asked what had become of the Dispensary Leaflet. Dr Bermingham will investigate and report back. **ACTION:Karl Rex, Dr. Bermingham**

7: New Build Update:

There are many details yet to be finalized but building is still planned to begin in September

8. PPG Constitution

Keith Maslen has circulated a sheet of options for various clauses in the constitution for which he would like the views of other PPG members. **ACTION: PPG Members**

9. Support Groups.

Keith Maslen thanked Janet Baker, Jane Buckham, Denise Hall and Sarah Reid for their offers of help as members of the Patient Support Sub-Group.

10. Table Top Sale.

The table top sale has been postponed until later in the year as there were not enough people available to help on the chosen date. A date in September or October will be considered and members should indicate if they will be available to help on any of the suggested dates.

ACTION: Leslie Platt and PPG

11. AOB:

11:1 It was proposed and agreed that a letter be sent to Chrys Wallage in recognition of her work for the PPG as its inaugural Chairperson.

ACTION: Keith Maslen

11:2 Sarah Reid felt that there was a need to develop wider participation in the PPG in order to satisfy the requirements of the constitution which is being developed. A letter in the Peak Advertiser from the PPG was considered the best way of reaching the practice's patients.

ACTION: Richard Powell, Sarah Reid, Keith Maslen

11: Date and time of the next meeting: 25th July, 2011 at 6.30pm,

The meeting closed at 8.30pm

Would members please let Richard Powell have any agenda items for the next meeting by Friday 11th July, so that we can agree the Agenda and circulate it in good time. richardhpowell@dsl.pipex.com